



Board of Directors Meeting Minutes

September 16, 2022

- I. Call to Order
 - A. The regular meeting of the Academia Cesar Chavez Board of Directors was held at 1801 Lacrosse Ave, Saint Paul MN, 55119
 - B. The meeting was called to order at 6:20pm by Dr Jessica Lopez Lyman (Chair).
- II. Welcome and Roll Call
 - A. Board members present: Dr Jessica Lopez Lyman (Chair), Cmdr John Lozoya (Treasurer), Mark Ahrens (Community), Maria Vallejo (Community), Diana Lopez-Diaz (Teacher)
 - B. Board members absent: Analita Silva-Evans (Community),
 - C. Staff and guests in attendance: Norma C. Garcés (Executive Director), Raquel Arismendez (Project Manager), Danyika Leonard (Education Evolving), Alex Vitrella (Education Evolving), Leo Anderson (Student Engagement Specialist), Vanessa San Jose (Head of Elementary School), Carlos Mariani Rosa (Executive Director of MnEEP), Osiris Gomez (University of MN)
- III. Recite ACC Mission Statement
 - A. *Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.*
- IV. Land Acknowledgement
 - A. *We honor & acknowledge that we are on Dakota and Anishinaabe land.*
- V. Introductions & Check-In Question
 - A. All those present each check in with sharing how they have embraced their unique history, culture, and language.
 - B. All those present recite In Lak'ech
- VI. Public Comment Forum
 - A. No public comment was submitted to the board.

Action Items for Board Approval

- VII. Approval of Agenda
 - A. Mark moves to approve the agenda for the September 16, 2022 board meeting. Diana seconds the motion. The motion carries unanimously.

- VIII. Appointment of Carlos Mariani
 - A. Maria moves to appoint Carlos Mariani Rosa to the Board of Directors. Diana seconds the motion. The motion carries unanimously.
- IX. Approval of Minutes
 - A. Mark moves to approve the minutes from the August 16, 2022 board meeting. Maria seconds the motion. The motion carries unanimously.
- X. August Financial Statement
 - A. BerganKDV did not provide a financial statement for August upon request. Dr Lopez Lyman will follow up with BerganKDV directly.
 - B. Ms Norma shares that the FY21 Compensatory Revenue was successfully recovered, we are waiting for confirmation for the final amount.
- XI. Student & Family Handbook
 - A. The board discusses that the handbooks be reviewed and revised throughout the school year.
 - B. Carlos moves to adopt the student and family handbook, and the staff handbook, for SY23 with the commitment that it will be reviewed further within 120 days. Mark seconds the motion. The motion carries unanimously.
- XII. CKC Contract - Food Program
 - A. The board discusses the food program and incorporating student and parent voice into the conversation.
 - B. Maria moves to approve the CKC contract for the food program for SY23. Diana seconds the motion. The motion carries unanimously.
- XIII. NWEA Contract
 - A. The board discusses the NWEA MAP assessment.
 - B. Maria moves to approve the NWEA Contract for SY23-SY27. Diana seconds the motion. The motion carries unanimously.
- XIV. HR Case with MN Dept of Human Rights
 - A. Jessica gives an update on the situation based on the most recent conversation with the attorney from Thompson Coe.
 - B. Carlos moves to approve a settlement agreement in accordance with the guidance from the Thompson Coe law firm. Maria seconds the motion. The motion carries unanimously.
- XV. Dual Language Bilingual Education Program
 - A. The board discusses the bilingual program overview.
 - B. Mark moves to approve the Dual Language Bilingual Education Program. Diana seconds the motion. The motion carries unanimously.

Discussion Items

- XVI. Safety
 - A. Jessica shares that yesterday there was an incident in the school, where one student brought a BB gun to school and gave it to another student. The parent of the recipient brought the BB gun to the school to inform Ms Norma. Ms Norma

held virtual parent meetings on the evening of September 15, 2022. Jessica states that the board will not vote on the matter at this time, until more information is collected.

- B. Maria shares that the parent reached out to her, and that Maria shared resources and information, informing the parent of the rights of the student.
- C. Ms Norma shares that the student was in an elementary grade.

XVII. Announcements

- A. No announcements

XVIII. Next board meeting is scheduled for Thursday, October 27, 2022 at 5pm.

XIX. Meeting Adjournment

- A. Maria moves to adjourn the meeting. Carlos seconds the motion. The meeting adjourned at 5:08pm.

Board Secretary: _____ **Date:** _____