



— A C A D E M I A —
CESAR CHAVEZ
¡SÍ SE PUEDE!

Job Description

Located on the eastside of Saint Paul, Academia Cesar Chavez is a public charter school founded in 2000, serving students PreK through 8th Grade. Academia Cesar Chavez is a community-based, Dual-Language Bilingual school with a focus on honoring the lived experiences and cultural backgrounds of all students and their families through our core values of **Identity, Solidarity, Intellect, and Justice**.

Special Education Teacher

Department:	Academic - SPED
Reports to:	Special Education Coordinator
Management Role:	Non-Manager
FLSA Status:	Exempt

Position Overview

The Special Education Teacher provides an enriching learning environment that is in alignment with the academic vision of the school, honors the skills and assets students bring to the classroom, and is culturally-affirming for the families and community we serve. This position performs a broad range of instructional services or specific learning programs in order to support students in building knowledge and skills in accordance with each individualized abilities of each student, using a variety of teaching methods.

Responsibilities

Classroom Instruction

- Carry out individualized instruction for students in accordance with their IEPs
- Tailor lessons to students, scaffold and differentiate instruction based on unique learning styles and individualized learning plans to ensure all students are challenged and engaged
- Use state standards to craft a rigorous, objective-driven program
- Assess student progress and adjust instruction as needed
- Encourage student prosocial development in all classroom interactions
 - Celebrate and promote positive interactions between students in the classroom
- Provide multiple opportunities for students to achieve mastery while simultaneously promoting achievement by all students
- Create a learning environment conducive to collaboration and mutual respect for one another
- Reflect critically on the classroom experience, encouraging self-reflection in students as well

Reporting & Compliance

- Develop and support implementation of Individualized Educational Plans for students
- Maintain compliance of a caseload of 10-18 students
- Adhere to procedural requirements, including due process timelines
- Prepare and maintain accurate and complete records and reports as required by school, state, and federal policy

Community of Practice

- Reflect on areas of growth for the Special Education department
- Collaborate with faculty and academic leadership to continuously build and grow the academic program

- Learn and utilize specialized approaches for delivering curriculum to Emerging Bilingual students
- Attend school-wide meetings and professional development sessions to stay up-to-date on the academic program, to continuously improve practice, and support progress towards the mission of the school

Family Engagement

- Build rapport with families to stay in communication about their student's progress
 - Learn and stay attuned to the cultural dynamics and communication styles present, adapting as necessary
- Share positive and exciting milestones with families about their student as they arise
- Meet with families during Parent/Teacher Conferences
- Attend and support school-hosted community events
 - Reach out and engage with family members present
- Conduct home visits as needed

Other duties as assigned

Qualifications

- Bachelor's degree or higher, Master's preferred
 - Must hold a current teaching license in the state of Minnesota in Special Education, or be able to obtain one
- Fluent in Spanish preferred
- Up-to-date knowledge of current due process
- Experience working with culturally and linguistically diverse students preferred
- Excellent communication skills with students, families, and colleagues
- Able to build rapport with students and their families

Skills & Traits

Candidates must:

- Demonstrate knowledge or willingness to learn innovative teaching methods
- Be driven to empower students from historically-underserved communities
- Work collaboratively with colleagues as part of a team
- Be dedicated to doing whatever it takes to support all students achieving academic success
- Learn how to value all kinds of skills that students bring to the classroom
- Demonstrate alignment with the educational philosophy and core beliefs of Academia Cesar Chavez

Schedule

This is a 10-month position, from August to June. The typical work day is 7:15am to 3:15pm, Monday through Friday, with occasional extended times to accommodate for staff meetings, learning team meetings, and schoolwide events.

Compensation

Competitive salary for this position is based on skills and experience of the candidate, with reviews and adjustments occurring annually. A comprehensive benefits package is included.

To apply, please email your resume, cover letter, and references to hr@cesarchavezschool.com

Academia Cesar Chavez
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